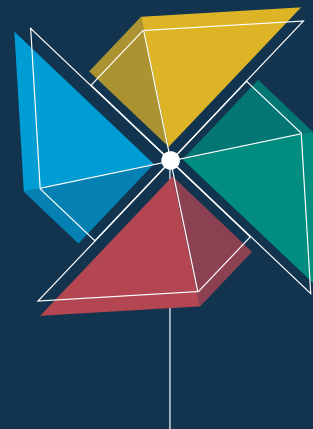


Complete a Framework for Action Table



The final stage of this exercise is to populate a Framework for Action Table—an organization’s scale of resiliency table. This stage is when an organization is able to identify where to concentrate their efforts—both to respond to risks and to capitalize on opportunities.

Organizational Characteristics	Evaluation (Risk or Opportunity)	Potential Actions									Anticipated Outcomes
		Short-term			Mid-term			Longer-term			
		Internal	External	Role & Task	Internal	External	Role & Task	Internal	External	Role & Task	

01

STEP ONE: Focus on the high depth of impact characteristics

Transfer the organizational characteristics with a **high depth of impact** that were listed in the organizational resilience table from Phase One on to the Framework for Action Table.

If using the provided Excel tables, this information will be automatically transferred (assuming Macros are enabled when the file is opened.) See following page for more details.

02

STEP TWO: Evaluate your scale of resilience

If there are far more ‘risks’ identified than ‘opportunities’ then your organization is far less resilient to a disruptive event than an organization where more ‘opportunities’ are identified. This is an important finding; organizational resilience is the ability of an organization to anticipate, prepare for, respond and adapt to incremental change and disruption in order to survive and prosper and include specific focus on economic, social, and governance considerations. If during this process, an organization identifies more risks, they must work to decrease these and begin to focus on opportunities.

03 STEP THREE: Include a durational scale

An organization must be able to determine how it will respond (i.e. what action) in the short, medium and longer-term. This will help an organization develop long-term resilience, increase their sustainability and help ensure uninterrupted service provision. Within each of the durations, the potential response action might be an internal action or an external action or both. The impact of a disruptive event is not only on the internal functioning of an organization—often a disruptive event impacts the external functioning of an organization.

04 STEP FOUR: Assign specific roles and responsibilities to each action

By adding roles and responsibilities, there is an increased ownership and improved likelihood of completion. It will also enable subsequent follow-ups and evaluations of each action to occur.

05 STEP FIVE: Consider the anticipated outcomes of each action

How will the actions listed impact the organization overall? How will the actions increase an organization's overall resiliency and improve their ability to deliver uninterrupted service to their clientele?

Pre-Made Table Available



Double-click on the icon to the left for access to an Excel file with an editable Framework for Action table. Use the tabs along the bottom of the window to navigate between tables. **NOTE: For the best experience, select Enable Macros when prompted upon opening the file.**

User Tips:

- Double-click cells to fill in “Yes”. Double-click to remove it.
- High impact organizational characteristics and risk/opportunity data can be automatically transferred to this table. Click the **Update** button in the top right corner of the resilience table to import that information to the Framework for Action table. Use the Update button to refresh any changes.