



United Way
Perth-Huron

BOARD MEMBER ROLE DESCRIPTION	Role Description Type: Board
Document Number: RD5	Adopted: July 8, 2008 Last Reviewed: March 8, 2016 Approved: March 8, 2016 Next Review: October 2018

Reports To: Board President

The job of the Board is to represent the public interest in determining and demanding appropriate organizational performance. To distinguish the Board's own unique job from the jobs of its staff, the Board will concentrate its efforts on the following:

Key Responsibilities:

1. Attend Board of Directors meetings.
2. Become involved in at least one Board Standing Committee.
3. Contact the office in advance if unable to attend a particular meeting.
4. Be a representative of the United Way at public events and agency functions, as requested.
5. Make an early financial commitment to the Campaign.
6. Support revenue generation.
7. Represent UWPH at UW conferences and workshops.
8. Sign the Annual Affirmation Statement (Sup 1).
9. Protect assets and provide financial oversight.
10. Ensure legal and ethical integrity.
11. Provide support to and evaluate performance of the Executive Director.
12. Ensure effective planning.
13. Build a competent and engaged Board.
14. Provide overall vision and direction for UWPH.
15. Actively encourages community links and partnerships.
16. Establishes overall governance policies for UWPH.
17. Monitor and discuss the Board's process and performance.
18. Be aware of and abstain from conflict of interest

For further explanation of the above, please refer to the **Expanded Responsibilities of a UWPH Board Member** document (Board Manual – Tab 5).

Training Provided:

- An orientation will be provided by the President/Governance & Development Committee and/or staff.

Time Commitment: As per Bylaw 6.7.